

Brier Bobcat Safety Patrol Members' Handbook

Created 2011 for Brier Elementary

Brier Bobcat Safety Patrol Members' Handbook

School Safety Patrol membership is an honored position. Millions of boys and girls have served since the nationwide movement was started in the early 1920's. Today, more than 500,000 members are on duty each day of the school year, helping classmates at hazardous crossings near schools. Do your job well. Remember, the lives of classmates may depend on you!

This handbook lists many important reminders to help you in your duties. Always set a positive example to all who observe your actions. You have been selected as a leader. You have a responsibility to your school and your classmates.

A good School Safety Patrol is always **ON THE JOB**. Make your school and classmates proud of the way you appear and the way you act on the street. Dress neatly and cleanly. Keep your patrol vest clean. Wear it correctly. Be polite at all times. Pay attention to the task. Remember, you are a leader and need to set an example for others with your actions. Others will try to act like you.

Patrols are on duty to help others cross streets SAFELY.

Courtesy of AAA

Be at Your Station on Time

Brier Elementary students need your help to cross the street safely. Do your best to help them.

You will receive a safety patrol schedule prior to being on duty. Your one week rotation will begin Monday morning and end Friday afternoon.

If you are sick or have an appointment and cannot be at your location, please call another member to substitute for you. If you cannot find a substitute, call Mrs. Crader at 425-431-2116 or email craderl@edmonds.wednet.edu.

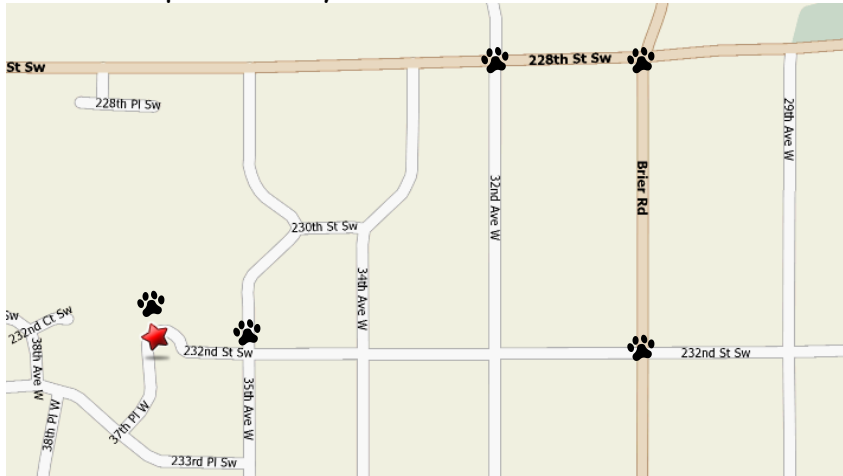
Safety Patrol Hours:

- 🐾 Morning Hours: 9:00 am to 9:20 am
- 🐾 Afternoon Hours: 3:45 pm to 4:00 pm
- 🐾 Early Dismissal Days:
 - Morning hours do not change
 - Afternoon hours: 12:15 pm to 12:35 pm

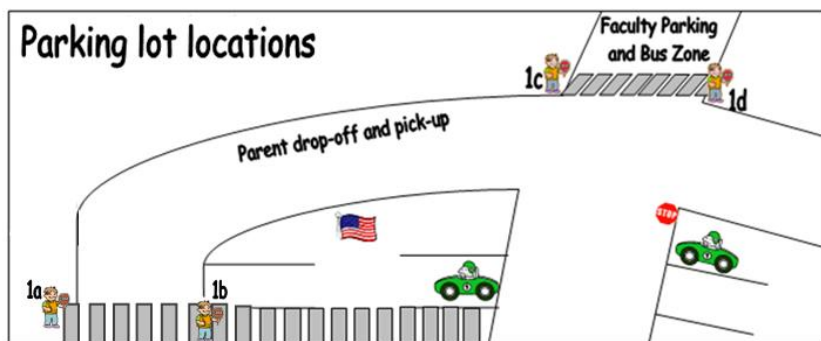
At Brier, there are three locations for student patrols.

- 🐾 Brier Elementary parking lot - near the gym
- 🐾 Brier Elementary parking lot - entrance to faculty parking and bus zone
- 🐾 Brier Elementary driveway - 232nd St SW and 35th Ave W (Adult supervisor also at this location)

Overall map of Safety Patrol locations: 🐾 = locations



Brier Elementary parking lot crosswalks:



In the mornings, Brier staff members patrol three intersections to help students get to school.

- 🐾 228th St SW and 32nd Ave W
- 🐾 228th St SW and Brier Road
- 🐾 232nd St SW and Brier Road

Going to Your Station

Uniform:

You will keep your safety patrol vest and flag with you. Please remember to bring it every day you are on duty and turn it in at the end of your rotation.

Morning Safety Patrol Duty:

Make sure you are at your station by 9:00 am. You will remain at your station until the final bell rings at 9:20 am or when dismissed by an adult supervisor. Remember, announcements are going on. So, quietly go to your classroom.

Afternoon Safety Patrol Duty:

At 3:40 pm, quietly collect your homework and anything else that needs to go home in your backpack. Remember classes are still going on, so quietly walk to your station. Stay at your station until 4:00 pm.

Early Dismissal Days:

On half days the morning schedule will not change. For the afternoon schedule, you will pack up to leave your classroom or lunchroom at 12:10 pm. Remember classes are still going on, so quietly walk to your station. Be at your station by 12:15 pm. Stay at your station until 12:35 pm.

When On Duty

The crossing locations at Brier Elementary have two students. The patrol members will stand on opposite sides of the crosswalk: a "sender" and a "receiver." A sender is the one approached first by pedestrians. Senders decide when it is safe to cross the students. The sender and receiver must work together.

Patrol members should:

- Stand back one flag staff length from the curb or edge of the street
- Use the "STOP" flag as a gate to keep the students behind you
- Watch mostly to the left for approaching traffic and for vehicles that are turning
- Watch for natural gaps in traffic. Typically, 150 feet from the crosswalk on dry days and 300 feet on wet/icy days
- Extend the flag over the roadway at a 45-degree angle with the word "STOP" level with the ground so it can be easily read by motorists
- Look left, right, and left again before stepping into the street or driveway. Only walk two or three steps into the street
- Say "Ready, Walk" when it is safe to cross the street as a group
- Face each other directly across the street. Continue to watch for traffic while the students are crossing
- Lower the flag and step back without turning your back to traffic after the pedestrians have crossed
- Returning to one staff length from the curb or edge of the street

When the view of traffic is obstructed, patrol members may need to:

- Step into the street and go no further than the outer edge of the obstruction
- Have the students stay at the curb

- Extend the flag over the roadway at a 45-degree angle with the word "STOP" level with the ground so it can be easily read by motorists
- Look left, right, and left again before stepping into the street or driveway
- Say "Ready, Walk" when it is safe to cross the street as a group
- Face each other directly across the street. Continue to watch for traffic while the students are crossing
- Lower the flag and step back without turning your back to traffic after the pedestrians have crossed
- Returning to one staff length from the curb or edge of the street

Patrol members should not:

- Stand in the street
- Use the flag to direct or stop traffic
- Socialize with friends while on duty
- Use cell phones or other electronic devices while on duty
- Play with his or her equipment

Be a Good Leader

Every patrol member should set a good example by knowing and practicing safe walking behaviors. Your classmates may have to cross at places where there are no safety patrols to protect them. It is important that you teach others how to cross the street safely. The purpose of your patrol is to help teach safety behavior and protect your classmates.

Tell your classmates about these six crossing rules:

1. Stop at the curb or street edge
2. Look all ways before crossing:
Left, right and left, again
3. Watch for long, safe gaps in traffic
4. Look out for turning vehicles
5. Walk, never run, across the street
6. Cross at corners

Help others learn safe ways to cross the streets.

Interesting Information



A car traveling:

@ 20 mph moves---travels---30 feet per second

@ 30 mph moves---travels---45 feet per second

@ 40 mph moves---travels---60 feet per second

- Kids can't judge car speed till about age 13

Good Patrol Operations Checklist

- Look, act, and be alert
- Report for duty on time
- Always set a good example. Know and practice safe walking rules
- Never stop vehicles
- Perform your patrol duties faithfully
- Be neat and clean while on duty
- Be dependable and trustworthy
- Be courteous and polite at all times
- Treat others as you would like to be treated
- Wear your vest proudly
- Remind classmates of safe walking rules without being "bossy"
- Give correct crossing signals to classmates
- Obey rules of the Patrol, school and home

Courtesy of AAA

Brier Bobcat Safety Patrol Code of Conduct

Responsibilities of the Safety Patrol Member:

- Attend a Safety Patrol Training prior to being assigned to a position.
- Respect parents, your teachers and other Safety Patrol members.
- Wear the standard uniform when on duty.
- Be polite at all times.
- Be at your assigned post on time.
- Pay attention to the task.
- Carefully direct students, not traffic.
- Find a substitute when absent.
- Strive to prevent accidents.
- No socializing with friends while on duty.
- Attend Safety Patrol meetings.
- No cell phones or other electronic devices while on duty.
- It is your responsibility to report dangerous practices of students and drivers to a supervisor.



Safety Patrol requires the members to do a one week rotation Monday through Friday. During your one week rotation, you will be assigned a position for the morning and afternoon. The morning schedule is 9:00 am - 9:20 am. The afternoon schedule is 3:45 pm - 4:00 pm. You will receive a schedule before you go into rotation. The Safety Patrol member is required to find a substitute if he/she is unable to fulfill his/her duties. If you are unable to get a substitute, please let Mrs. Crader know. Any Safety Patrol member with three unexcused absences may be dismissed from the team.

I, _____ (student name), have read the Code of Conduct and will fulfill it to the best of my abilities.

Student signature: _____ Date: _____

I will support my student in fulfilling his/her duties as a Brier Bobcat Safety Patrol member.

Parent/Guardian Signature: _____ Date: _____

This copy is for you to keep. Please return the signed Code of Conduct to Mrs. Crader or the office.

Brier Bobcat Adult Safety Patrol

Adult safety patrol members follow the same guidelines as student patrol members. Adult patrollers must have a **cell phone** or **walkie talkie** in case an accident occurs.

If an accident or violation occurs, the adult safety patrol member on duty must:

- Report unsafe practices on the part of anyone, citizens or students, to the patrol supervisor.
- Write down the vehicle license number, if a vehicle is involved
- Stay at the crossing
- Call the school office with the details or send a messenger to the school office with the details
- Keep all students on the curb
- Get the name and address of the victim
- Get the names and addresses of witnesses

If it is an emergency,

Cell phone users: call 911

1. Give location and nature of call
2. Your name and cell #
3. Appoint a "flagger" for police/EMS
4. Don't panic
5. Don't hang up until told to do so
6. Don't assume someone else has called 911

Walkie talkie users: radio the school to call 911

1. Stay in contact with the school, use above guidelines until help arrives

****An Adult must call; not a student****

A copy of the Washington Safety Patrol Laws and Regulations are available upon request.